



Trinidad Renaissance School

66-68 Gordon Street, San Fernando, Trinidad
868.239 6207 / 868 482-5919 / 868 223-2975

10th April 2022

Dear Parent/ Guardian,

It is with great pleasure and excitement that I write to you. I do hope all is well with you and your family. I know over the past two years, some members of the Renaissance family may have experienced challenges or loss and facing these certainly contributes to you and your children's growth.

As indicated in our last parent meeting we are currently preparing for the return to physical school. Given your feedback via the parent survey and continued review and discussion with members of staff I would like to bring you up to date on the general plans for the coming term. I must say your contribution via the survey proved to be extremely valuable in our planning and I want to thank you all for your contributions.

In our preparation the following are being implemented or will take effect as we start the new term.

- **Creation of Groups**
 - All classes will be split into two groups (RED and PURPLE).
 - You will receive your child's allocation from the class teacher.
 - In the situation where there are siblings, please ensure that they are in the same group.
- **Attendance Online and Physical School**
 - Parents will still have the option to keep their children at home as the classes will be live on our platform as well.
 - This is available particularly where a child may be at high risk if they were to contract the VIRUS.
 - Also, if a child is showing signs of illness or is not well, not necessarily COVID, they will still be able to attend classes online and not miss their session.
 - All notices, assignments and online resources will continue to be on the platform.
- **Reduced numbers attending physical school**
 - With the above arrangements it will allow us to reduce the numbers in the classroom.



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- At all levels we are installing screens on the students' desks. However, if in a classroom given the reduced numbers, we can space out individual desks allowing for physical distancing the screen will be removed.

Parents with children in Reception through Year 6 are asked to make their contribution toward the screens.

- **Daily Rotation**

- A schedule will be published indicating the alternating days that the Red or Purple group will attend on rotation. Once we indicate that a particular group will be attending, for example, the Red Group, that would mean that all students of the Red group throughout the school will be attending school on that day.

- **Daily Schedule**

- Reception through Year 6 – Classes will commence at 8:00 am and end at 1:30 pm. With two half hour breaks in between.
- Pre-K1 – Classes will commence at 9:00 am and end at 12:00 noon
- Pre-K2 - Classes will commence at 8:30 am and end at 12:30 noon
There will be two breaks, however, at this level, the students with the guidance of the teacher will take breaks as necessary during this time.
- Having had their earlier in person session, for classes Reception through YEAR 6 there will be online sessions two days of the week where the children will be logging on at 4:00 p.m. – 5:30 p.m. In these sessions the teachers and assistants will continue working with the children.
- The whole school assembly will be on Mondays only and will be online. It will be live in the physical classroom at the same time also.

- **Opening of School**

- The new term will commence on the 25th April 2020 for classes Reception to Year 6.
- For the Pre-K groups the first week will be done on a gradual basis, please look out for the schedule.
- A calendar of events with dates etc. will be sent closer to the start of the term.

- Given our experience with the online resources, it is our intention to move forward where possible to make computers available within the classrooms. (In the interim if your child will be able to attend school with a device, please inform the class teacher. Ideally this does not include the younger students in Pre-K through Year 1).
- Lunch Service will resume in September 2022.



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- **Dismissal** – Classes will be dismissed as follows
 - Pre-K - Lewis Street Building
 - Reception - Gordon Street (Walk in Front Gate)
 - Year 1 - Gordon Street (Walk in Front Gate)
 - Year 2 - Lewis Street (Back Gate)
 - Year 3 - Gordon Street (Large Front Gate)
 - Year 4 - Lewis Street Building
 - Year 5 - Lewis Street (Back Gate)
 - Year 6 - Lewis Street Building
- Closer to the start of the term you will receive an outline of the COVID-19 protocol that would need to be followed on arrival and throughout the day. One aspect of this may be to complete a **COVID Declaration form**.

Please ensure that you can login to the school website and are able to access the parent's portal page.

It is with great expectation that we welcome the return to our physical school. At the same time, we recognize that we are still not fully out of the effects of the virus and precautions must be taken to secure the welfare of the children.

I take this opportunity to thank all members of staff for their commitment and dedication. It is through their dedication that we were able to fully meet the challenges. I also would like to thank you, the parents, for your support and trust in Renaissance and look forward to a successful transition.

All best wishes,

Ravichandra Debie M.Ed., B.Ed.
Headmaster
Trinidad Renaissance School